



SACNAS Student Chapter Requirements

SACNAS chapters are a powerful and inclusive source of community that provides local and regional support for college students and professionals to succeed in STEM. Collectively, our chapters are the on-the-ground ambassadors behind SACNAS' movement to achieve true diversity in STEM.

MEMBERSHIP

Chapters must meet the following membership requirements.

- Student Members: A minimum of 10 student members are required to start and maintain a chapter. Members must have an active SACNAS membership. Chapter students will not be required to pay membership dues. Members should participate in at least 50% of chapter activities. Chapters should track membership attendance for each chapter activity. **Chapter must submit a membership roster.**
- Chapter Advisor: A minimum of one chapter advisor is required to start a new chapter. The advisor must have an active SACNAS membership and be a college/university faculty or administrator. **Chapters must submit a letter of support from their advisor(s).**

DEVELOPMENT

Chapters must meet the following development requirements.

- Institutional Recognition: Your student chapter shall be registered and in compliance with all policies relating to student organizations at your institution. **Chapters must submit proof of institutional recognition.**
- Chapter Charter (previously bylaws): Charters are a guide to the structure of the chapter. Each chapter must use the charter template provided by the national office. **Chapters must submit a copy of their chapter charter.**
- Chapter Email Address: Chapters should have a general email address that is not associated to a specific person. This may be setup through your institution or a free email service. **Chapters must submit their email address.**
- Fundraising: Chapters should establish a funding plan to support chapter members and activities. This could include seeking grants through your institution, collecting sales, and/or collecting donations. **Chapters must submit a fundraising plan.**



SACNAS Student Chapter Requirements (cont'd)

ACTIVITIES

Chapters should provide activities to members at least once a month, focusing on the following areas.

Chapters must submit a plan for each of the following areas.

- **Professional Development**: Chapters should provide members resources to obtain advanced degrees, careers, and positions of leadership in STEM. This could include guidance on academic transitions, resources to prepare for a career in STEM, and opportunities to enhance their leadership skills.
- **Supportive Chapter Community**: Chapters should provide members a supportive community. This may include mentoring and tutoring opportunities, as well as social activities outside of the class and research environments.
- **Diversity, Inclusion, & Equity in STEM**: Chapters should promote diversity, inclusion, and equity of Chicanos/Hispanics, Native Americans, and other URMs in STEM in their institution. This may include collaborating with student organizations, resources centers, and institution leaders to provide members with research and leadership opportunities, as well as funding for members to participate and represent institutions in national conferences.
- **Local Community & Civic Engagement**: Chapters should work with their local community to extend the SACNAS mission beyond their institution. This may include engaging with K-12 schools and other local organizations to encourage students to pursue careers in STEM and advocating for local policies that positively impact URMs in STEM.