



SACNAS Research Presentation Policies & Procedures

Table of Contents



1. Research Presentation Application Components & Requirements
2. Research Presentation Selection Process
3. SACNAS Policy & Procedures for Responding to Allegations of Research Misconduct
4. Dual/Group Presentation Policy
5. Presentation Information and Acknowledgements
6. Cancellation Policy
7. On-Site/"Ad Hoc" Presentations
8. Registration Policy



1. Research Presentation Application Components & Requirements

Eligibility

All applicants for the SACNAS Research Presentation opportunity must meet the eligibility criteria below to be considered for a Research Presentation at SACNAS NDiSTEM:

- Be a current SACNAS student- or Postdoc-level member before applying for a Research Presentation.
- Be at least 18 years of age at the time of the conference.
- Be a community college student, undergraduate student, post baccalaureate or a postdoctoral researcher.





1. Research Presentation Application Components & Requirements

Application Components

1. A complete SACNAS Research Presentation application will contain:
 - Title of abstract
 - A complete abstract (word limit is 250 maximum), which includes:
 - A hypothesis or statement about the problem under investigation.
 - A statement of the experimental methods/materials used.
 - Results provided in summary form (even if preliminary)
 - Conclusion
 - The full names and degrees of each author (ensure the order of authors listed is accurate)

Please note: You must obtain approval from your principal investigator (PI) for submission and publication of your abstract. Additionally, no graphics or schema (charts) are allowed in your abstract. Do not include citations in your abstract.





1. Research Presentation Application Components & Requirements

Application Components

2. Applications must be received through the online abstract submission system by the assigned deadline.

- Submissions that are sent via email and/or after the deadline will not be accepted. It is recommended that applications submit their application through the application portal with ample time prior to the deadline to avoid any technical issues.
- No submissions may be edited after the application period has concluded. No requests for edits will be granted once the application deadline has passed.
- Only one abstract submission per student or postdoc is accepted. A student or postdoc with multiple applications will automatically be declined.





1. Research Presentation Application Components & Requirements

Application Components

3. Applications working on the same research projects are required to submit unique abstracts, written in their own words. If identical abstracts are submitted, all applications will be immediately disqualified from presenting at the NDiSTEM Conference

4. For student applications, if the research was conducted when the student was an undergraduate, but the student will be a graduate student at the time of the conference, the application must be submitted as an **undergraduate application**.

5. Graduate students who have previously given an oral presentation at an NDiSTEM Conference are not eligible to apply for an oral presentation again. However, they are encouraged to apply for a **poster presentation**. Graduate students who have never given an oral presentation at an NDiSTEM conference are welcome to apply for an **oral presentation**.



2. Research Presentation Selection Process

Each Research Presentation application is reviewed by independent, scientific, volunteer reviewers identified by SACNAS. Abstract submissions (poster and oral) are reviewed based on the criteria outlined below:

1. A title that effectively identifies the research project
2. Use of correct grammar and scientific terminology
3. Explanation of why the research was conducted, while clearly stating the hypothesis, question, purpose, and aim(s) or goal(s)
4. Brief discussion on how the study was conducted (methods)
5. Description of the project's results (or anticipated results) and project impact

The final decision on presentation acceptance is made based on the average score from reviewers. All abstract review decisions are final.



3. SACNAS Policy & Procedures for Responding to Allegations of Research Misconduct

Please follow the link [here](#) to read the SACNAS policy and procedures for responding to allegations of research misconduct. For any questions, please contact presentations@sacnas.org.





4. Dual/Group Presentation Policy

As stated above, SACNAS does not permit dual presenters with the same poster. Additionally, group presentations are prohibited at NDiSTEM. The individual submitting a Research Presentation application must be the individual presenting on site. No exceptions can be made to this policy.



5. Presentation Information and Acknowledgements

Depending on the student's academic level, they may be eligible to give either an oral or poster presentation, which must be identified by the student during the application process.

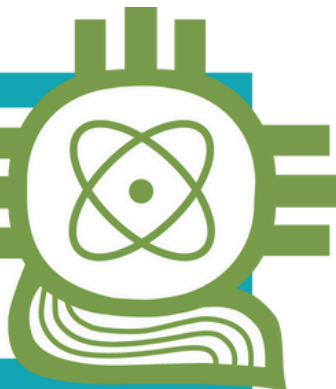
- Community college, undergraduate, and post-baccalaureate students may apply for the poster presentation opportunity only.
- Graduate students may apply to give a poster or oral presentation (must select one).
- Postdoctoral researchers may apply to give an oral presentation only.

Poster Presentations

- SACNAS does not require presenters to include their abstracts on their posters, but we encourage students to confirm with their PI(s) for their preference.
- Presenters are required to stand by their poster for the entire duration of their assigned presentation block (2 hours). This information is provided to accepted presenters prior to the conference.
 - Should you require an accommodation, please contact presentations@sacnas.org.

2025

NDiSTEM
CONFERENCE



OCTOBER 30 – NOVEMBER 1 | COLUMBUS, OHIO

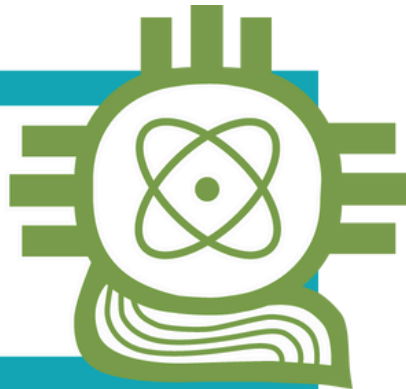
5. Presentation Information and Acknowledgements

Poster Presentations

- SACNAS cannot reimburse presenters for any printing or shipping costs associated with their posters.
- SACNAS is not responsible for missing or lost posters. Accepted presenters will be assigned a specific time for poster set-up and take-down. SACNAS is not responsible for any posters that are not taken down by the designated time, and unclaimed posters will be discarded.
- Poster presentations should be approximately 10 minutes long, with 5 minutes at the end for questions and answers, or Q&A, totaling 15 minutes.

2025

NDiSTEM
CONFERENCE



OCTOBER 30 – NOVEMBER 1 | COLUMBUS, OHIO

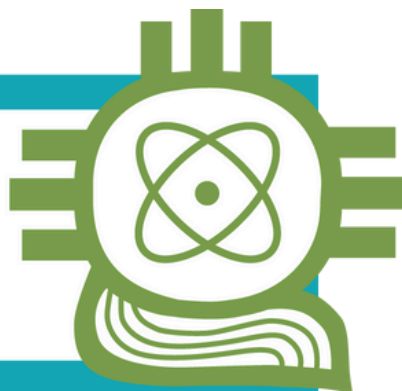
5. Presentation Information and Acknowledgements

Oral Presentations

- Graduate students and Postdocs who are accepted oral presentations will be assigned to a specific room, time, and day. This information will be provided to accepted presenters ahead of the conference.
- Oral presenters are expected to bring their presentation to the conference on a USB drive. SACNAS does not permit the use of personal laptops during presentations.
- Oral presentations should be approximately 10 minutes long, with 5 minutes at the end for questions and answers, or Q&A, totaling 15 minutes.

2025

NDiSTEM
CONFERENCE



OCTOBER 30 – NOVEMBER 1 | COLUMBUS, OHIO



6. Cancellation Policy

Once an applicant has been accepted for the Research Presentation opportunity at NDiSTEM, the SACNAS team will notify them of the deadline to accept the invitation to present and a separate deadline to register for the conference. If the accepted applicant does not accept or register by the designated date and time, they will be disqualified from presenting at the conference.

If an accepted presenter can no longer present at the conference and must cancel, they must contact presentations@sacnas.org as soon as possible. Please note, if the presenter is also accepted for the SACNAS Travel Scholarship, they are advised to refer to the Travel Scholarship Policies and Procedures regarding cancellations. Please contact travelscholarships@sacnas.org with any further questions.

If a presenter must cancel, SACNAS does not permit the presenter to identify another individual to replace them and present in their place at the conference.





7. On-Site/"Ad Hoc" Presentations

SACNAS does not permit any on-site or "ad hoc" presentations during the conference. Any interested participants must apply for **and** be accepted for the Research Presentation opportunity during the formal application process. Any presenters who arrive at the conference without being formally accepted for the opportunity to present will **not** be permitted to participate.





8. Registration Policy

All accepted Research Presenters must register for the conference by their respective registration deadlines, which will be provided upon acceptance. **Acceptance to the SACNAS Research Presentation opportunity neither provides the accepted presenter with free registration, nor does it automatically qualify the accepted presenter for a SACNAS Travel Scholarship.**

All individuals who have submitted a Research Presentation application that are also interested in receiving a SACNAS Travel Scholarship must submit a separate SACNAS Travel Scholarship application to be considered for both opportunities.

Please note: the SACNAS NDiSTEM Registration Policy does **not** permit refunds.





9. On-Site Issues

Should any issues arise on-site with a presentation, presenters are advised to first refer to their presentation guidelines, which will be provided via email prior to the conference.

Presenters may also visit a member of the SACNAS team at the Student Presenters Booth, which will be outside of the exhibit hall during presentation hours at NDiSTEM. Presenters should refer to the email communication with the presentation guidelines for more information on booth hours.

Presenters should also contact **presentations@sacnas.org** for additional support.