



Mentor Judge Virtual Presentation Guidelines

Due to the challenges and risks presented by the spread of COVID-19, the SACNAS National Conference is **fully virtual** this year. Although this year's conference will be unique, we are working hard to deliver the same quality and opportunities as an in-person conference. This includes the student presentation program, in which you will be a mentor-judge! Here are some guidelines on how to be a supportive and effective virtual mentor-judge.

Your Role

As a mentor-judge, your role is to provide guidance, expertise, cultural awareness, encouragement, and motivation to student research presenters. We ask you to provide constructive feedback and positive reinforcement whenever possible.

For Poster Presentations

Before the conference:

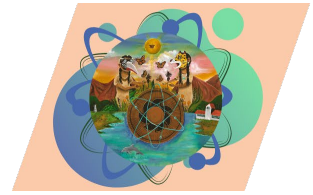
- Read the code of conduct ([here](#)) before the conference. This document will describe the expected behavior of the virtual attendees.
- Look at the [system requirements](#) to be able to participate in the conference.
- Make sure to watch the Mentor-Judges Orientation Webinar. This resource will include expectations for being a mentor-judge at the SACNAS Conference.
- We will send you your judging assignments about 3 weeks before the start of the conference.
 - **Please email the students with your availability for October 12 through October 22 in the time frame of 6:30 am- 8:30 pm Pacific Time.** Write "SACNAS 2020: Mentor-Judge Scheduling" in the subject line of the email to help the student recognize you as their Mentor-Judge. We have created an email template for you to use ([here](#)), feel free to personalize it. On the agreed date and time, the student presenter will reach out to you using the Eventfinity platform.
- Get familiarized with the judging form. We will be using a Qualtrics form to gather the scores and feedback for the student presenters. This form works both in a computer (web browser) and on your mobile device. The link to the judging form will be emailed to you about 3 weeks before the start of the conference. It is important that you evaluate the student's ability to share their research project and their comprehension of the topic at hand, not the science *per se*.

How To Use the Judging Form:

- Enter your information into the Qualtrics portal

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Hello! Thank you for participating as a Mentor Judge at 2020 SACNAS - The National Diversity in STEM Conference.

Please enter your information in the fields below.

First Name

Last Name

Email

Phone Number (including area code)*

- Select your discipline from the dropdown menu, and lookup for the student presenter.

Which presentation are you judging?

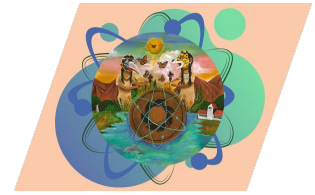
Once you've selected the subdiscipline and poster number, please verify the name of the presenter and the title of the presentation.

Subdiscipline	Microbiology
Poster Number	FRI - 210
Name	Nicol laura
Title	Comparative Growth on and Metabolism of Sugars and Artificial Sweeteners By (

- Use the scoring rubric provided within the form to score students' presentations.

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Please score the presenter's methods of research.

- 1 - No discussion of choice of methods. No discussion of methods. Results are not yet available or reproducible. Presentation of data was missing.
- 2 - No discussion of choice of methods. Methods are not adequately described. Some data were lacking not fully sufficient. Presentation of data was included, but unclear or difficult to comprehend.
- 3 - Little discussion of why methods were chosen. Some discussion on methods but with some deficiency (lack some key information to fully understand what was done). Adequate amounts of reasonably good data were presented to address the hypothesis/objective/statement of problem. Presentation of data was not entirely clear.
- 4 - Good explanation of the choice of methods. Clear and accurate discussion of methods used to carry out the research. Sufficient amounts of good data were presented to address the hypothesis/objective/statement of problem. Presentation of data was clear and logic.
- 5 - A clear research design was given, emphasizing methods, preliminary data, results and interpretation, problems, and conclusion. The research clearly addressed or solved the problem.

- After scoring you are encouraged to provide constructive feedback for the student. This feedback will also be used to break ties and select award winners. Please indicate if feedback contains any confidential information.

Please provide feedback for Nicol laura. Any feedback you provide will be used in the event of a tie.

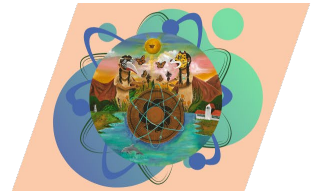
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- If a student presenter is not responding to your scheduling email or in the Conference (Eventfinty) platform, look for their form, and mark them as not being present.

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Is Nicol laura present?

Yes

No

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- If you have any questions prior to the conference, contact presentations@sacnas.org.

During the presentation:

- Listen to the student, ask questions, and provide constructive feedback.
- Students might not be comfortable sharing their living situation, access to reliable or ability to have their camera turned on or have access to broadband to support their video (may only be able show their slides.) Please avoid asking them to turn on their camera.
- Please select a background that is not distracting and/or noisy when virtually interacting with your student presenter.
- If you have any **technical difficulties** during the conference, use the HelpDesk feature within the virtual platform.
- Please, submit your scores not later than October 22, 8:30 pm Pacific Time. This will allow SACNAS to tally the scores on time for the award ceremony.
- If you have any questions while you are acting as a mentor-judge feel free to contact presentations@sacnas.org.

For Graduate Oral Presentations

Before the conference:

- Read the code of conduct ([here](#)) before the conference. This document will describe the expected behavior of the virtual attendees.
- Look at the [system requirements](#) to be able to participate in the conference.

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- Make sure to watch the Mentor-Judges Orientation Webinar. This resource will include expectations for being a mentor-judge at the SACNAS Conference.
- Oral presentations are scheduled for Wednesday, October 21st from 4 pm to 5pm PT. Your assignment will be sent to you 3 weeks prior to the conference. It will include the time and virtual room assigned to you. Two mentor judges will be assigned to one room. One of you will be asked to serve as the moderator (previously known as Chair) of the session.
- If you have any questions prior to the conference, contact presentations@sacnas.org.

During the conference:

- If you are the moderator, at the time of presentation you will invite student presenters into the virtual room. This virtual room will be private such that only student presenters assigned to that room and the mentor-judges should be in the virtual room.
- Listen to the student's presentation, ask questions, and provide constructive feedback.
- Students might not be comfortable sharing their living situation, access to reliable or ability to have their camera turned on or have access to broadband to support their video (may only be able show their slides.) Please avoid asking them to turn on their camera.
- If you have any **technical difficulties** during the conference, use the HelpDesk feature within the virtual platform.
- Submit your scores and comments right after your session ends.
- If you have any questions while you are acting as a mentor-judge feel free to contact presentations@sacnas.org.

If you have any additional questions, feel free to contact us:

Help with the Mentor Judge Form (Qualtrics)?

Contact: SACNAS Student Presentation Subcommittee

- SACNAS Staff: Kateryna Poradiuk (presentations@sacnas.org)
- Subcommittee Chair: José Vargas-Muñiz (jose.vargasmuniz@siu.edu)

Help with the Conference Platform (Eventfinty)/ Technical Issues?

If you need technical assistance with the conference platform, use the HelpDesk feature.